

## **ResuMAYDAY's Recommendations to assist you with your job search:**

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### **The ResuMAYDAY Facebook Page**

Sign up to receive tons of career networking events, coaching seminars, advice and insider secrets. For example, I recently posted my #1 interview tip. Want to read it? Do a Facebook search for “ResuMAYDAY” and become a ‘fan’!

### **The Weekly Radio Show**

Want to hear a friendly and familiar voice giving you more career advancement advice? Listen to *me* on the “Livin’ the Dream” radio show online at [www.mydreambiz.net](http://www.mydreambiz.net). Click the “ON AIR” link to listen live (every Tuesday, 12:00 pm, CST) or click on “Radio Show” to replay the archives. The show format is a lively and engaging discussion between three experts in three different business categories. It’s the perfect background audio while you are researching for your next employer! My brilliant co-hosts are Leo Wisniewski (Franchise Ownership) and Jeff Bishop (Business and Personal Marketing). Give us a listen! Would you like to hear my insights on **the first steps you should do in your career search**? Download my show from June 10, 2008. Here’s the link to see all the past topics: <http://mydreambizarchives.blogspot.com>. Sign up for show updates, guest information and extremely useful tips on business ownership, career advancement or financial advice through our newsletter at [www.mydreambiz.net](http://www.mydreambiz.net). Submit a question to be answered on the air at [LTD@MyDreamBiz.net](mailto:LTD@MyDreamBiz.net).

### **Job Postings in the Chicagoland area**

For my local clients, I highly recommend David Carman’s online Yahoo group, BNC (**Business Network of Chicago**). Send an email to [BNC\\_Jobseeker-subscribe@yahoogroups.com](mailto:BNC_Jobseeker-subscribe@yahoogroups.com) to receive a daily digest of postings that include job leads, career advice and networking opportunities. **For those outside the Chicago area:** Find similar Yahoo groups in your city by searching here: <http://groups.yahoo.com/>

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## **How To Create A Resume With Impact...Tell The Story Behind The Story!**

Create a WOW Summary Statement:

Words To Avoid:

2 Questions Exercise:

Create Your LinkedIn Profile:

Prioritize and Organize Your Information with the A/B/C/D Exercise:

Creating Bullets With Impact:

Dealing with crisis situations • Handling tough interpersonal situations (Don’t be negative about your employer or colleagues) • Juggling lots of priorities (and of course, saving the day) • Changing course to deal with changed circumstances mid-stream • Working with a difficult client (internal or external) situation • Cost-saving or financial astuteness • Examples of successfully learning from a mistake • Successfully working on a team – make sure to define your role within the team • Dealing with a lot of uncertainty (Trouble in the industry; company downsizing; competitors gaining market share; company getting bad press/media attention; any other unsettling shifts) • Building Revenue • Improving Efficiencies • Solving Specific Problems • Improving Company’s Competitive Stance • Relationship and Brand-Building w/Company Stakeholders.